

**Report to the Chief Officer (Highways and Transportation)**

**Date: 10 October 2017**

**Subject: High Weardley Lane, Harewood - Proposed Traffic Regulation Order**

**Scheme Number: N/A**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Harewood	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

- 1 Leeds City Council was approached in early 2017 by Harewood House Estate Manager, Harewood House in relation to implementing a Traffic Regulation Order (TRO) within the area.
- 2 This section of High Weardley Lane forms part of the public highway, but is regularly mistaken for an access route to Harewood House, it has therefore been requested that a Prohibition of All Motor Vehicles 'Except for Access' order be implemented to prevent this happening.

**Recommendations**

- 3 The Chief Officer (Highways and Transportation) is requested to:
  - i) Approve the implementation of a scheme to introduce a Prohibition of All Motor Vehicles 'Except for Access Order on High Weardley Lane, Harewood, as shown on the attached drawing number TM-16-2970-01-01 at an estimated cost of £4500, made up of £3000 legal costs and £1500 staff costs which will be fully funded from private external income; and
  - ii) Authorise the City Solicitor to advertise a draft Traffic Regulation Order and if no valid objections are received, to make, seal and implement the Order as advertised.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to seek approval for the detailed design and implementation of a scheme to introduce a Prohibition of All Motor Vehicles 'Except for Access restriction on High Weardley Lane, Harewood and to obtain authority to advertise a draft Traffic Regulation Order to introduce waiting restrictions.

## **2 Background information**

- 2.1 High Weardley Lane forms part of the public highway, with the eastern section extending towards a number of commercial businesses at its termination.
- 2.2 Harewood Estate management has pointed out that vehicles regularly mistake the road as access to Harewood House.
- 2.3 There is no access from the eastern section of High Weardley Lane to Harewood House for motor vehicle, although a public right of way runs along its full length.

## **3 Main issues**

### **3.1 Design Proposals and Full Scheme Description.**

- 3.1.1 It is proposed to introduce a Prohibition of All Motor Vehicles 'Except for Access Order relating to the eastern section of High Weardley Lane.
- 3.1.2 The proposals are shown on drawing number TM-16-2970-01-01
- 3.1.3 The objective being to prevent motor vehicles from attempting to use High Weardley Lane, Harewood, as an access into the Harewood House Estate. This proposal maintains pedestrian access along the public right of way.
- 3.1.4 An existing gate will be amended by the Harewood Estate to stop access from general motorised traffic, but install a side gate to allow pedestrians full access through the route.

### **3.2 Programme**

- 3.2.1 It is anticipated that the proposal will be implemented in the financial year of 2017/2018.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Ward Members were consulted by email on the 12<sup>th</sup> October 2016, no objections were raised to the scheme.
- 4.1.2 The Emergency Services and WYCA were consulted by email on the 12<sup>th</sup> October 2017, no objections were raised to the scheme.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 An Equality, Diversity, Cohesion and Integration Screening has been carried out on the proposals and has determined that an impact assessment is not required for the approvals requested. The screening process identified the following positive impacts:

- Improved quality of life for businesses along this length

### **4.3 Council policies and City Priorities**

### **4.4 Resources and value for money**

4.4.1 The cost of design and implementation will be £4500, made up of £3000 legal costs and £1500 staff costs and will be a revenue rechargeable job, fully funded by private external income.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 The report is not eligible for call in as the proposal falls below the relevant threshold.

### **4.6 Risk Management**

4.6.1 There are no risk issues, over and above those expected when working in the public highway, generated by the proposals contained within this report.

## **5 Recommendations**

5.1 The Chief Officer (Highways and Transportation is requested to:

- i) Approve the implementation of a scheme to introduce a Prohibition of All Motor Vehicles 'Except for Access Order on High Weardley Lane, Harewood, as shown on the attached drawing number TM-16-2970-01-01 at an estimated cost of £4500, made up of £3000 legal costs and £1500 staff costs which will be fully funded from private external income; and
- ii) Authorise the City Solicitor to advertise a draft Traffic Regulation Order and if no valid objections are received, to make, seal and implement the Order as advertised.

## **6 Background documents<sup>1</sup>**

6.1 Equality, Diversity, Cohesion and Integration Screening document.

---

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

# Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: City Development</b>	<b>Service area: Traffic Management</b>
<b>Lead person: Andrew Richardson</b>	<b>Contact number: 0113 378 7489</b>

<b>1. Title:</b>
Is this a:
<input type="checkbox"/> <b>Strategy / Policy</b> <input checked="" type="checkbox"/> <b>Service / Function</b> <input type="checkbox"/> <b>Other</b>
<b>If other, please specify</b>

<b>2. Please provide a brief description of what you are screening</b>
This screening is for a traffic scheme which proposes a Traffic Regulation Order for No Motor Vehicles Except for Access on High Weardley Lane, Harewood.  Leeds City Council was approached regarding drivers mistakenly using the eastern section of this route to try access Harewood House, it has therefore been requested that a 'No Motor Vehicles Except for Access' order be implemented to prevent this happening.

<b>3. Relevance to equality, diversity, cohesion and integration</b> All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.  The following questions will help you to identify how relevant your proposals are.  When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.
---

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	✓	
Have there been or likely to be any public concerns about the policy or proposal?	✓	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		✓ ✓ ✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<b>4. Considering the impact on equality, diversity, cohesion and integration</b>
<p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p> <p>Please provide specific details for all three areas below (use the prompts for guidance).</p> <ul style="list-style-type: none"> <li>• <b>How have you considered equality, diversity, cohesion and integration?</b>  <think (taken="" about="" activities="" address,="" affected)<="" affected,="" and="" be="" consultation="" engagement="" equality="" gaps="" in="" information="" information,="" is="" likely="" of="" or="" place="" planned)="" plans="" proposal,="" related="" scope="" th="" the="" those="" to="" who="" with=""> </think></li> </ul> <p>Consultation has taken place with Ward Members, the emergency services and WYCA.</p> <p>If approval is given a Notice will be posted on site notifying the public of the Councils intension and giving details of the positioning together with a notice in the local press. At this stage of the process they will have the opportunity to make representations or object to the proposals.</p> <ul style="list-style-type: none"> <li>• <b>Key findings</b>  <think about="" and="" another)<="" any="" at="" benefit="" between="" bring="" characteristics,="" communities="" contact="" could="" different="" each="" equality="" expense="" group="" groups="" groups,="" impact="" increased="" into="" negative="" of="" on="" one="" other,="" perception="" positive="" potential="" promote="" proposal="" relationships="" strong="" th="" that="" the="" to="" with=""> </think></li> </ul> <p>Positive impacts;</p> <ul style="list-style-type: none"> <li>• Improved quality of life for businesses along this length</li> </ul> <p>Negative impacts;</p> <ul style="list-style-type: none"> <li>• Gated entrance may provide difficulties for disabled pedestrians</li> </ul> <p>However, the works will be undertaken through guidance from Leeds City Council to ensure the installed gate would not provide difficulties for disabled pedestrians.</p>

• **Actions**  
**(think about** how you will promote positive impact and remove/ reduce negative impact)

**5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

**6. Governance, ownership and approval**  
Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Nick Hunt	Traffic Engineering Manager	September 20-17
<b>Date screening completed</b>		

**7. Publishing**

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent: